

# Useful Institutional Information

Questions regarding proposal preparation can be directed to the Office of Sponsored Programs, 567-2340

This page contains helpful information commonly needed to fill out grant applications.

**ALL** proposals submitted to external sponsors must first go to the Office of Sponsored Programs for review and approval, along with a [Certificate of Proposal \(COP\)](#).

Electronic applications to federal sponsors should be prepared using Cayuse424, <https://uthscsa.cayuse424.com/>.

<p><b>Tax Exempt ID#</b> 74-1586031</p> <p><b>Federal Entity ID#</b> 1-74-1586031-A3 <a href="#">UT System IRS tax status letter</a></p> <p><b>Congressional District</b> TX-021 <a href="#">Other Congressional Districts</a></p> <p><b>IRB Federalwide Assurance</b> No.:FWA00005928 Approved From: 11/19/03 – 02/26/2020 <a href="#">FWA Certification Document</a></p> <p><a href="#">OLAW Assurance</a> No.: D16-00224 (A3345-01) Effective from: 05/25/2010 - 05/31/2018</p> <p><b>AAALAC Approval Date</b> 12/14/73</p> <p><b>DUNS No. Data Universal Numbering System</b> 80-077-2162</p> <p><b>CEC Number Contractor Establishment Number</b> 19818364C</p> <p><b>National Provider Identifier (NPI) No.</b> 1720051717</p>	<p><b>Standard Industrial Classification (SIC)</b> 8221</p> <p><b>Federal Supply Classification (FSC)</b> B537</p> <p><b>Commercial and Government Entity (CAGE)</b> ONJ12</p> <p><b>Federal Interagency Committee on Education (FICE) Number</b> 003659</p> <p><b>National Science Foundation (NSF) Institutional Code</b> 003659</p> <p><b>Misconduct in Science Assurance Date</b> 12/31/95</p> <p><b>CAS Disclosure StatementDHHS/DCA Washington, DC</b> 02/16/05</p> <p><b>Assurance of Compliance Statement</b>04/14/06</p> <p><b>NAICS Codes-</b> 541712 (primary) 541720 541990 611519 621511</p> <p><a href="#">A-133 Audit Certification</a></p>	<p><b>F &amp; A Rates</b> <a href="#">F&amp;A Rate Agreement</a> <a href="#">F&amp;A Sample Calculations</a> <a href="#">F&amp;A Sample Checklist</a> (using split rate)</p> <p>52.5% On Campus Research</p> <p>26.0% Off Campus</p> <p>45.0% Instructional *often limited to 8% by program</p> <p>39.0% Other Sponsored Activities</p> <p>26.0% Private</p> <p>30.0% Clinical Study</p> <p>26.0% SBIR/STTR Phase I 52.5% SBIR/STTR Phase II</p> <p><b>F&amp;A - DHHS Agreement Date</b> 11/17/2014</p> <p><b>F&amp;A Cognizant Agency</b> Department of Health and Human Services HHS Rep: Arif Karim (214) 767-3261</p> <p>DHHS Salary Cap-2017 <a href="#">NOT-OD-17-049</a> \$187,000</p> <p><a href="#">NIH Cost of Living Increase</a> 2% each year (effective 1/20/12)</p> <p><a href="#">Fringe Benefit Policy</a> Faculty 26% Staff 30% Student 10%</p>	<p><b>Ruth L. Kirschstein National Research Service Award (NRSA) Stipend Levels:</b> - <a href="#">Undergraduate/Predoctoral</a> - <a href="#">Postdoctoral</a></p> <p><b>IPF number for NIH (Institutional Profile File Number)</b> 0578418 <i>The IPF number is used to search for pending NIH progress reports.</i> <a href="#">Quick Queries: Pending Progress Reports</a> <a href="#">Commons Quick Queries: home</a></p> <p><b>State of Texas Comptroller Vendor Identification Number (VIN)</b> 37457457457002 (OSP Mail Code) 37457457457043 (lockbox)</p> <p><b>PHS 398 (Rev. 03/16) face page -</b> <a href="#">(pdf)</a> - for submission/receipt dates with UTHSCSA information filled in</p> <p><b>Legal Name of Institution:</b> The University of Texas Health Science Center at San Antonio</p> <p><i>*Use of the full, legal name is required whenever possible. An abbreviation is acceptable only when a character limit or space restriction exists. If necessary, please use an iteration of the following, and abbreviate as few words as possible:</i></p> <p>The Univ. of TX Hlth Sci Ctr at San Antonio</p> <p><b>Administrative Official, Financial Officer and/or Official Signing for Applicant Is:</b> Chris G. Green, CPA Director, Office of Sponsored Programs 7703 Floyd Curl Drive, Mail Code 7828 San Antonio, Texas 78229-3900</p> <p><b>OSP phone:</b> (210) 567-2340 <b>OSP fax:</b> (210) 567-8107 <b>OSP e-mail:</b> <a href="mailto:grants@uthscsa.edu">grants@uthscsa.edu</a> <b>OSP mailstop code</b> 7828 <b>OSP zip code</b> 78229-3900</p> <p><b>HSC Facts-</b> <a href="http://www.uthscsa.edu/op/vital/index.asp">http://www.uthscsa.edu/op/vital/index.asp</a></p>
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