

September 1, 2010

TO: Extramural Sponsors

FROM: Chris G. Green, Director *CGG*

RE: Fringe Benefit Rate on Grant & Contract Proposals

In accordance with our Department of Health and Human Services (DHHS) Rate Agreement, The University of Texas Health Science Center at San Antonio uses composite fringe benefit rate(s) for estimating direct fringe benefit costs in grant applications and contract proposals. For financial reporting, the cost of each benefit is specifically identified to each employee and claimed on individual awards. The directly claimed fringe benefits include the following:

- FICA
- Retirement
- Life Insurance
- Unemployment Insurance
- Health Insurance
- Termination Accrued Leave

To ensure there are sufficient funds in the grant or contract for this, the University calculates an average fringe benefit rate of 26% for faculty, 30% for staff and 10% for students to be used for all applications and proposals, which is applied as a percentage of salaries and wages.

Should you have any questions or require additional information regarding this policy, please feel free to call me at 210.567.4938 or via email at green@uthscsa.edu.